

Appendix A



COMMONWEALTH OF PENNSYLVANIA PENNSYLVANIA DEPARTMENT OF THE AUDITOR GENERAL

Act 44 Auditee Reporting Form (School District Audits)

The Department of the Auditor General provides this form for every school district to report its adoption of the Department's recommendations in its most recent audit pursuant to Act 44 of 2017 amendments to The Fiscal Code regarding Auditee reporting requirements and the Department's STATEMENT OF POLICY and FORM in 4 Pa. Code Part XIV published in the Pennsylvania Bulletin on February 10, 2018.

Within **120 business days** of the publication of the audit listed below, the school district must submit a response to the Department detailing the adoption of the Department's recommendations, or the reason why recommendations have not been adopted.

AUN:	117415004	School:	Montgomery Area School District	CAN:	110895
Audit Period:	July 1, 2013 to June 30, 2017	Findings:	One	Recommendations:	Four

District Response: (Textbox below will expand or attachments can be added as necessary)

The Montgomery Area School District reported days transported for district bus runs using the school calendar which included Act 80 days. The students did not attend school on the Act 80 days and therefore were not transported. We also reported out of district bus runs with the same calendar resulting in errors for those runs as well.

We have already started our corrective action by creating a transportation committee that meets once a month to review all documentation that needs to be reported at the end of the year. At the end of the school year we will reconcile all documentation.

We also attended training at the Pennsylvania Association School Business Officials (PASBO) conference.

The Business Manager will enter all figures that need to be reported to the Department of Education (DE) for reimbursement. The Business Manager/Secretary will review the data

to ensure it is accurate. We will use the invoices from the contractor as well as the school calendars from the respective schools to ensure we properly report days transported.

We reviewed the 2017-2018 Preliminary Transportation data report from DE at our committee meeting and resubmitted corrected data for the two out of district runs. We noted that we had correctly reported the days transported for district runs.

Note: Pursuant to Section 1.5 of Act 44, if the Auditee fails to respond to the Department's recommendations within **120 business days**, the Department will notify the Governor and the Chairpersons and Minority Chairpersons of the Appropriations Committees of the Senate and the House of Representatives, which may consider an Auditee's failure to respond to the Department's audit when determining the Auditee's future appropriations.